



Property
Management AAMC®, AMO®

Opening doors throughout Chicago since 1927.

With SUDLER paying your monthly charges is a “SNAPP”



Introducing...

SNAPP - Sudler's Automatic Payment Plan

Paying your monthly association charges can be as easy as snapping your fingers with SNAPP - Sudler's Automatic Payment Plan.

With this convenient service, you can authorize us to deduct, on a predetermined date, the amount charged on your monthly assessment statement from your checking account automatically. No longer will you have to worry about making your payment, late payments, or paying your bill if you are away from home, nor will you have to write a check or pay for postage.

SNAPP features are as follows:

- ◆ There is no fee for the program.
- ◆ You will continue to receive your regular monthly assessment statements in order for you to keep track of your monthly charges.
- ◆ The amount due will be deducted from your bank account on the 5th day of each month, or the next business day if the 5th is a weekend or holiday.
- ◆ The deduction will appear on your monthly bank statements; providing you with proof of payment.


Signing up for SNAPP is as easy as the program itself. Simply complete, sign, and return the enclosed authorization agreement form to Sudler's corporate office, along with a voided check or check copy for the account you want us to deduct your charges from. This copy will provide us with the proper bank codes and account number from which the payment will be deducted. Applications received without the voided check cannot be processed.

SNAPP will commence within 45 days of Sudler's receipt of your completed agreement form and voided check. The completed authorization agreement form and voided check must be submitted to SNAPP c/o Sudler, 875 N. Michigan Ave., Suite 2600, Chicago, IL 60611. Please DO NOT mail the application with your assessment payment or another correspondence. You will know that you are a participant in the program when the SNAPP message appears on your monthly assessment statement. If you do not see this SNAPP message then your enrollment has not started and you must send in a check to pay for that month's charges. You may also confirm when your SNAPP enrollment deductions will begin by calling your on-site manager or account supervisor.

Utilizing SNAPP is solely up to you. You may elect to join SNAPP at any time with a 45 day prior notification. The automatic payment may also be stopped at any time by you with written cancellation notice received in the Sudler offices by the 5th day of the preceding month.

If you have question concerning SNAPP, please call your on-site manager or account supervisor.

John Hancock Center
875 North Michigan Avenue
Suite 2600
Chicago, Illinois 60611

REAL ESTATE 
main 312.751.0900
fax 312.751.1730
www.sudler.net

Sudler Property Management is a division of Sudler.



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For Office Use Only:

Building #: _____

Unit #: _____

AUTHORIZATION AGREEMENT – SUDLER’S AUTOMATIC PAYMENT PLAN

The undersigned authorized Sudler as agents and the Financial Institution designated below, to initiate debit entries for the payment of my assessments and related charges on the 5th day of each month.

PLEASE PRINT:

Bank Name: _____

Bank Account Number: _____

Bank Address: _____

This authorization remains in effect until Sudler receives written notification from me of termination from the automatic payment plan. This notification must be received by the 15th date of the preceding month from which the debit is to cease, which is time to allow Sudler to reasonably act on it, or until Sudler, has sent me written notification of termination of this agreement.

Unit Owner Name: _____

Unit Address: _____

Unit Number: _____

Email: _____

Home Phone: _____

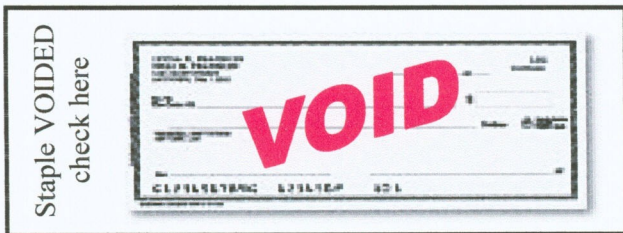
Work Phone: _____

Mailing address if different from above:

Applicant/Authorized Signature: _____ Date: _____

PLEASE ATTACH A VOIDED CHECK OR CHECK COPY FOR THE ACCOUNT LISTED ABOVE.

Based on previous payment history, request for participation in SNAPP may be denied or cancelled.



PLEASE DO NOT MAIL THIS APPLICATION WITH YOUR ASSESSMENT PAYMENT.

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